

BLOOMINGTON COMMUNITY BAND

BOARD OF DIRECTORS MEETING

February 19, 2024

This meeting of the Bloomington Community Band Board of Directors was called to order on February 19th, 2024 at 7:00 PM in-person at the BFMC.

Members Present:

Richard VanArsdel, Chair
Richard Denning, Vice Chair/Band Manager
Ron Hardesty, Assistant Treasurer
Tim Bitzer, Personnel Manager
Dominic Thompson, Director
Joe Car, Associate Director
Anthony Mannia, Business/Development Officer
Mark Angelos, Historian
Kyle Hetrick, Equipment Manager
Ray Foster, Webmaster
Librarian, Chris Billings

Other Non-Board Members Present:

Doug Davis

Members Absent:

Gretchen Weber, Secretary
Tarren Sexton, Library Intern
James Sowinski, Treasurer

I. REVIEW OF ACTION ITEMS AND APPROVAL OF JANUARY'S (2024) MINUTES

The Board reviewed the minutes from the previous meeting. Tim Bitzer moved to accept the minutes. Richard Denning seconded the motion, and the Board passed the motion.

II. TREASURER'S REPORT

The January 2024 Treasurer's report was presented by Ron Hardesty. Richard VanArsdel moved to accept the report as written. Tim Bitzer seconded the motion, and the Board passed the motion.

III. OLD BUSINESS

- a. **BCB Webpage re-design.** New Webmaster Ray Foster has completed passthrough with former Webmaster Don Talbott. He needs to assess current page design and recommend changes to Board members. Also the annual BCB Website Domain registration payment is due. **ACTION: Domain registration was paid for both the BCB and HHR. RF to make website upgrade recommendations to the Board.**
- b. **Replacement of damaged cymbals.** Director Dominic Thompson can possibly get cymbals replaced by Zildjian representative. He needs to be given damaged cymbals at first opportunity. **ACTION: Dominic Thompson looked at the cymbals and assessed the damage to be very minor. Replacement is not necessary. They are still functional. Action completed.**
- c. **Purchase of New Bass Drum and Stand.** **ACTION: Still pending estimates from TM.**

- d. **Equipment Trailer Driver Needed.** Tom Dillon offered his Escalade SUV to tow the trailer, but couldn't drive. Board determined this would be too complicated. Still looking for a volunteer to haul trailer between performances. **ACTION: Chair to send out another email to all members soliciting a volunteer.**
- e. **Music Loaning.** Current Constitution states BCB cannot loan music to other bands. Board proposed a change to Constitution to allow BCB to loan photocopies or scans of our music. **ACTION: Chair & Chris Billings to write proposed change to policy. Board can approve policy change at next meeting.**
- f. **Updated Equipment Inventory for Insurance:** Need to update inventory to ensure all new pieces are included. Need to add the new electric piano, generator, new cords and new carpet. **ACTION: KH to update inventory and forward to insurer no later than 01 March 24.**
- g. **Welcome new Board members.** Richard V sent information documents to all new Board members in January. **ACTION: Webmaster Ray Foster needs to send invites with usernames and passwords for BCB MS365 cloud account. Action completed.**
- h. **Director Interview.** Chair completed annual performance review with Dominic in December. He will send a summary to all Board members. **ACTION: New CY 2024 contract needs to be signed by Chair and Dominic asap. Chair to upload completed contract to BCB MS365 sharepoint upon completion. Action completed.**
- i. **First CY2024 Rehearsal Date.** The Board agreed upon 18 March as the first BCB rehearsal date. However, BFMC is unavailable that date. New first rehearsal date is 25 March. **ACTION: Webmaster (RF) to post the date on BCB Website.**
- j. **4th Street Arts Fair location.** Many members expressed dissatisfaction with the BCB's performance location at the extreme East end of 4th Street. The preferred location would be farther West toward Grant Street as it was done previously. **ACTION: Vice Chair, Richard Denning to contact Lee van Buskirk to discuss. UPDATE: Construction in that area has been completed and band performances will be moved back to Grant St. Action completed.**
- k. **Affiliated band members allowed to vote and be on Board.** There is nothing in the current BCB Constitution to preclude either action from happening. **ACTION: Webmaster (RF) to create a second listserv email group for affiliated members, who are not also in the BCB, for better communication of pending votes and Board nominations.**
- l. **The Board took the following actions after the January meeting via email:**
 - Proposal to buy 18 music folders for the Swing Time Big Band was approved. Folders have been purchased (tax-free) and implemented. **Action: Treasurer reimburse TB.**

IV. NEW BUSINESS

- a. **Assign 2024 Section Leaders.** **ACTION: TB to make recommendations to Director for approval.**
- b. **Music purchases.** Members who want to purchase music for the BCB or any affiliated group must have prior BCB Board approval in order to be reimbursed. This does not apply to the Director or Associate Director.
- c. **Brass Warm-up Rehearsal.** Brass players are organizing a rehearsal for 26 February at the BFMC.
- d. **Financial Reports to BCB Members.** Treasurer suggested (via email) that an annual financial report be prepared for all members and distributed prior to dues collection in July. **ACTION: Treasurer will draft a report for Board review and approval.**
- e. **Possible Grant submissions.** Tri Kappa and the Bloomington Art Alliance grant proposal submissions due. **ACTION: TB will update and resubmit Oboe grant proposal to both organizations.**

- f. **Bloomington Arts Alliance (BAA) Website.** BCB will get a page on the new BAA Website. **Action: Publicity Manager (TM) will submit photos and descriptions to BAA. TB to send photos of BCB and affiliated groups to TM.**

V. OFFICER REPORTS

- a. **Personnel Manager:** Nothing to report.
- b. **Historian:** Nothing to report.
- c. **Equipment Manager:** Current photocopier's lower tray will not feed properly. Upper tray works fine. Propose buying a second photocopier to augment existing photocopier. **ACTION: Equipment Manager, Kyle Hetrick to research options and send recommendations to Board for an email vote.** Purchase to be made tax-free as a non-profit. Need new Bass Drum Pedal for trap set. A new Bass Drum and stand need to be purchased. **ACTION: Percussionist, Anthony Mannia to research and send recommendations to Board for purchase.**
- d. **Librarian:** New Librarian requests spreadsheet of BCB music inventory. Proposed scanning more difficult pieces to be put on our website for easier membership access to practice. **ACTION: Librarian to research options (BEAM) and make recommendations to Board.**
- e. **Technology/Web Master:** Reviewing current website for modifications and improvements.
- f. **Business Development/Publicity:** Need new BCB sign with updated logo. **ACTION: Publicity Manager to contact White Rabbit for options. Will report options, prices and recommendations to Board.** Needs previous spreadsheets with business contacts for annual Program advertising drive. **ACTION: Tim Bitzer to send last year's spreadsheet to Anthony Mannia. Completed.**
- g. **Scheduling:** Recommend creation of calendar on BCB Website that lists all BCB and all affiliated bands' rehearsals and performances. **ACTION: Webmaster to create.** It was recommended that the BCB perform with the BFMC Choir at both the Memorial Day performance and at the BFMC performances this year. **ACTION: RD to coordinate with Jennifer Colgan.**
- h. **Secretary:** Absent.
- i. **Treasurer:** **ACTION: Research getting an IUCU credit card for BCB.** UPDATE: IUCU credit card cannot be issued in BCB name. **Action completed.** **ACTION: 1099-NEC for Dominic's employment is in work and should be completed in January. Action completed.**
- j. **Director and Associate Director:** Discussed musical selections for 2024 season. Proposed commissioning a piece from local composer Benjamin Taylor for performance in 2024. Will get background info for a possible grant request submission for this project. Informed Board there is a new "Space Force" anthem (seriously) called "Sempre Supra". Looking for ways to incorporate it into Memorial Day performance. Perhaps adding it to "Armed Forces Medley".
- k. **Other Comments:** None.

The chair adjourned the meeting at 8:08 PM following a motion by Richard Denning, seconded by Tim.

Respectfully submitted,
Tim Bitzer, very temporary Secretary